

LASER CUTTING SERVICE

GENERAL INFORMATION

The service is available only by appointment through e-mail.

The staff of the laboratory will endeavor to respond within three working days of receipt of the e-mail to arrange an appointment.

Contact PRINT CENTRE personnel for availability and types of material that can be used.

The working surface of the machine can contain panels of maximum size 70x50cm, the actual working area of the laser cutting machine is however 60x45cm.

Cardboard or cardboard-wood panels are sold in a standard size of 100x70cm.

To minimize waste of material you can choose to divide each panel into 4 pieces of 51.5x36cm using the free trimming machine inside the PRINT CENTRE and under staff supervision.

The plastic materials have different measures, it is up to the applicant to assess how to optimize the space.

Regardless of the size used leave at least 1cm of space between the edge of the panel and the pieces to be cut.

For the preparation of the file refer to the specific guide.

Please follow the instructions below carefully to book the service.

SERVICE BOOKING PROCEDURE

To book the service send an e-mail to tagliolaser-mantova@polimi.it

Indicate as **SUBJECT** this wording "**TAGLIO_LASER_polimi personal code**"

Explicit in the e-mail **body** the quantity of files per material with the following format:

```
"....  
N° Wooden files = 0  
N° Plastic files= 0  
N° Total files=0  
...."
```

Attach the files taking care to double-check that they have been named correctly and that the format is as required.

IMPORTANT - read carefully

- The materials that will be possible to process are those available for purchase exclusively at the PRINT CENTRE; materials of other types or from other sources will not be accepted for processing.
- Please take special care to follow the procedures for booking and preparing files.
Any e-mail request or file that does not follow the correct wording will not be considered or processed.
in considerazione.
- During the cutting service, the presence of the applicant is mandatory and it is his responsibility to verify that what is requested respects the indications provided by the laboratory during the file preparation phase.
- The laboratory and the personnel in charge do not assume any responsibility other than the correct correspondence between the manufacturing process and what has been ordered.

COSTS

The service costs 1 € per minute for use of the machine. Minimum rate 1 €. It is possible to estimate a quote only after the delivery of the processing file.

CONTACTS

PRINT CENTRE – Taglio laser
tagliolaser-mantova@polimi.it